

# HEALTH INFORMATION MANAGEMENT

pcc.edu/him

## CAREER AND PROGRAM DESCRIPTION

Health information management (HIM) professionals manage health care data and information resources. The profession encompasses planning, collecting, aggregating, analyzing and disseminating individual patient and aggregate clinical data. HIM professionals serve the health care industry wherever health information is collected, organized, and analyzed. HIM professionals work in a variety of health care settings, payer organizations, research and policy agencies and accounting and legal firms.

HIM professionals bring unique skills to the health care industry such as managing health records and health information systems, summarizing data into useful information, protecting the privacy and security of patient health information and assisting providers in understanding data flow and reporting requirements within the context of dynamic rules, regulations and guidelines.

The PCC HIM Associate Degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM). Graduates are eligible to take the national certification examination given through the American Health Information Management Association.

The program begins fall term only. Students must receive a Pass grade or C or better in all program required courses. The program is designed to correlate classroom and lab experience with practical experience in health care facilities. The lecture and lab portion of the program is offered entirely through distance learning.

## DEGREES AND CERTIFICATES OFFERED

### ASSOCIATE OF APPLIED SCIENCE DEGREE

Health Information Management

#### Academic Prerequisites

- Completion of WR 121Z.
- Completion of MTH 58, MTH 63 or MTH 65
- Completion of MP 111 or successful completion of a challenge exam offered on campus.
- Completion of CIS 120 and CIS 121 or similar course.
- This is a limited entry program. Complete the program application and submit unofficial transcripts from any college attended other than PCC.

#### Academic Requirements

- All HIM-prefix courses, BI 121, BI 122, BI 231, BI 232, and BI 233 must be completed with a "C" or "P" or better.

#### Non-Academic Prerequisites

- Students are encouraged to meet with the Cascade Allied Health Admissions Coordinator.

#### Non-Academic Requirements

- Once admitted, students are strongly encouraged to complete program advising with a Health Information Management program advisor.
- After admission to the program, but before beginning practicum, students may be required to complete some or all of the following: criminal background check, proof of immunizations, and a ten-panel drug screening. There will be a cost to the student associated with completing this requirement.

- Students must be able to provide their own transportation to clinical facilities.

## HEALTH INFORMATION MANAGEMENT AAS DEGREE

Minimum 91 credits. Students must also meet Associate Degree Comprehensive Requirements and Associate of Applied Science Requirements. Students must complete a total of four courses of General Education. Some courses specified within the program may be used as General Education. In addition to required courses in the program of study, students must satisfy MTH 58/65 competency. Students should consult with program advisors for course planning.

### Course of Study

The coursework listed below is required. The following is an example of a term-by-term breakdown.

First Term		Credits
CIS 121	Information Systems and Programming *	4
HIM 121	Legal and Ethical Aspects of Healthcare	3
HIM 128 or BI 121 or BI 231 and BI 232	Anatomy & Physiology for Health Information Management 1 or Introduction to Human Anatomy & Physiology I or Human Anatomy & Physiology I and Human Anatomy & Physiology II	4
HIM 141	Health Record Content in Non-Acute Care Settings	3
HIM 182	Healthcare Delivery Systems	3
Second Term		
HIM 110	Health Record Content in Acute Care Settings	3
HIM 120	Health Record Content in Acute Care Settings Lab	2
HIM 129 or BI 122 or BI 233	Anatomy & Physiology for Health Information Management 2 or Introduction to Human Anatomy & Physiology II or Human Anatomy & Physiology III	4
HIM 282	Healthcare Statistics	3
General Education: One course		
Third Term		
HIM 131	Medical Science	5
HIM 136	Medications	3
HIM 270	ICD Procedure Coding	4
HIM 271	Quality Improvement in Healthcare	2
Fourth Term		
CIS 125D	Database Application Development I	4
HIM 260	HIM Professional Practice Lab 1	3
HIM 275	CPT Coding	3
HIM 283	Health Information Systems	4
General Education: One course		
Fifth Term		
HIM 261	HIM Professional Practice Lab 2	3
HIM 273	ICD Diagnosis Coding	4
HIM 281	Data Management and Analysis	3
HIM 285	Healthcare Financing and Compliance	3
Sixth Term		
HIM 262	HIM Professional Practice Lab 3	3
HIM 272	Health Information Management	3
HIM 290	HIM Teams and Training	3
HIM 293	Health Information Directed Practice	2

SOC 213 or ES 101	Diversity in the United States * or Introduction to Ethnic Studies	4
Total Credits		91

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Could be used as General Education.