HEALTH INFORMATION MANAGEMENT
Cascade Campus
Technology Education Building (TEB), Room 103
971-722-5667
pcc.edu/him

CAREER AND PROGRAM DESCRIPTION
Health information management (HIM) professionals manage health care data and information resources. The profession encompasses planning, collecting, aggregating, analyzing and disseminating individual patient and aggregate clinical data. HIM professionals serve the health care industry wherever health information is collected, organized, and analyzed. HIM professionals work in a variety of health care settings, payer organizations, research and policy agencies and accounting and legal firms.

HIM professionals bring unique skills to the health care industry such as managing health records and health information systems, summarizing data into useful information, protecting the privacy and security of patient health information and assisting providers in understanding data flow and reporting requirements within the context of dynamic rules, regulations and guidelines.

The PCC HIM Associate Degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM). Graduates are eligible to take the national certification examination given through the American Health Information Management Association.

The program begins fall term only. Students must receive a Pass grade or C or better in all program required courses. The program is designed to correlate classroom and lab experience with practical experience in health care facilities. The lecture and lab portion of the program is offered entirely through distance learning.

DEGREES AND CERTIFICATES OFFERED
ASSOCIATE OF APPLIED SCIENCE DEGREE
Health Information Management

Academic Prerequisites

• Completion of WR 121.
• Completion of MTH 58, MTH 63 or MTH 65
• Completion of MP 111 or successful completion of a challenge exam offered on campus.
• Completion of CAS 133 or similar course that includes Microsoft Office within the last ten years.
• All CAS, HIM, MP, MTH and WR courses must be completed with a "C" or "P" or better. For the application scoring process a "P" is counted as a "C".
• This is a limited entry program. Complete the program application and submit unofficial transcripts from any college attended other than PCC.

Non-Academic Prerequisites

• Students are encouraged to meet with the Cascade Allied Health Admissions Coordinator.

Non-Academic Requirements

• Once admitted, students are strongly encouraged to complete program advising with a Health Information Management program advisor.

• After admission to the program, but before beginning practicum, students may be required to complete some or all of the following: criminal background check, proof of immunizations, and a ten-panel drug screening. There will be a cost to the student associated with completing this requirement.
• Students must be able to provide their own transportation to clinical facilities.

HEALTH INFORMATION MANAGEMENT AAS DEGREE
Minimum 92 credits. Students must also meet Associate Degree Comprehensive Requirements and Associate of Applied Science Requirements. Students must complete a total of sixteen credits of General Education. Some courses specified within the program may be used as General Education. In addition to required courses in the program of study, students must satisfy MTH 58/65 competency. Students should consult with program advisors for course planning.

COURSE OF STUDY
The coursework listed below is required. The following is an example of a term-by-term breakdown.

<table>
<thead>
<tr>
<th>First Term</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HIM 110</td>
<td>Health Record Content in Acute Care Settings</td>
</tr>
<tr>
<td>HIM 120</td>
<td>Health Record Content in Acute Care Settings Lab</td>
</tr>
<tr>
<td>HIM 128</td>
<td>Anatomy &amp; Physiology for Health Information Management 1</td>
</tr>
<tr>
<td>HIM 182</td>
<td>Healthcare Delivery Systems</td>
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<tr>
<th>Second Term</th>
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<tbody>
<tr>
<td>HIM 105</td>
<td>Ancillary Information Analysis</td>
</tr>
<tr>
<td>HIM 107</td>
<td>Ancillary Information Analysis Lab</td>
</tr>
<tr>
<td>HIM 121</td>
<td>Legal and Ethical Aspects of Healthcare</td>
</tr>
<tr>
<td>HIM 129</td>
<td>Anatomy &amp; Physiology for Health Information Management 2</td>
</tr>
<tr>
<td>HIM 141</td>
<td>Health Record Content in Non-Acute Care Settings</td>
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<td>Credits</td>
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<tr>
<th>Third Term</th>
<th>Credits</th>
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<tbody>
<tr>
<td>COMM 100 or COMM 111</td>
<td>Introduction to Communication or Public Speaking</td>
</tr>
<tr>
<td>HIM 131</td>
<td>Medical Science</td>
</tr>
<tr>
<td>HIM 136</td>
<td>Medications</td>
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<tr>
<td>HIM 270</td>
<td>ICD Procedure Coding</td>
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<th>Fourth Term</th>
<th>General Education</th>
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<thead>
<tr>
<th>Fifth Term</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HIM 275</td>
<td>CPT Coding</td>
</tr>
<tr>
<td>HIM 281</td>
<td>Data Management and Analysis</td>
</tr>
<tr>
<td>HIM 283</td>
<td>Health Information Systems</td>
</tr>
<tr>
<td>HIM 286</td>
<td>Data Management and Analysis Lab</td>
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<td>Credits</td>
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<tr>
<th>Sixth Term</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HIM 271</td>
<td>Quality Improvement in Healthcare</td>
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<tr>
<td>HIM 273</td>
<td>ICD Diagnosis Coding</td>
</tr>
<tr>
<td>HIM 274</td>
<td>Quality Improvement in Healthcare Lab</td>
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<tr>
<td>HIM 282</td>
<td>Healthcare Statistics</td>
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<tr>
<td>Course</td>
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<tr>
<td>HIM 265</td>
<td>Healthcare Financing and Compliance</td>
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<tr>
<td>HIM 272</td>
<td>Health Information Management</td>
</tr>
<tr>
<td>HIM 276</td>
<td>Coding Capstone</td>
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<tr>
<td>HIM 277</td>
<td>Health Information Management Lab</td>
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<tr>
<td>HIM 290</td>
<td>HIM Teams and Training</td>
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<td>HIM 293</td>
<td>Health Information Directed Practice</td>
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**Seventh Term**

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<tr>
<th>Course</th>
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<tr>
<td>HIM 105</td>
<td>Ancillary Information Analysis.</td>
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</tr>
<tr>
<td>HIM 107</td>
<td>Ancillary Information Analysis Lab.</td>
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<td>HIM 110</td>
<td>Health Record Content in Acute Care Settings.</td>
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<td>HIM 120</td>
<td>Health Record Content in Acute Care Settings. Lab.</td>
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</tr>
<tr>
<td>HIM 121</td>
<td>Legal and Ethical Aspects of Healthcare.</td>
<td>3</td>
</tr>
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<td>HIM 128</td>
<td>Anatomy &amp; Physiology for Health Information Management 1.</td>
<td>4</td>
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<td>HIM 273</td>
<td>ICD Diagnosis Coding.</td>
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<tr>
<td>HIM 274</td>
<td>Quality Improvement in Healthcare.</td>
<td>2</td>
</tr>
<tr>
<td>HIM 275</td>
<td>CPT Coding.</td>
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</tr>
<tr>
<td>HIM 276</td>
<td>Coding Capstone</td>
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</tr>
<tr>
<td>HIM 277</td>
<td>Anatomical and Physiological analysis.</td>
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<tr>
<td>HIM 278</td>
<td>Health Information Systems.</td>
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<tr>
<td>HIM 279</td>
<td>Healthcare Statistics.</td>
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<td>HIM 280</td>
<td>ICD Procedure Coding.</td>
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<td>HIM 281</td>
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<td>HIM 288</td>
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* Could be used as General Education.
1 Choose one of the following to fulfill the requirement: (HIM 128 and HIM 129) or (BI 121 and BI 122) or (BI 231, BI 232 and BI 233) or (BI 121 and HIM 129).

**Prerequisites:**
- HIM 105
- HIM 110
- HIM 120
- Corequisite: HIM 107
- Audit available.

**Corequisites:**
- HIM 281

**Prerequisites:**
- HIM 121
- HIM 141
- HIM 182
- HIM 270, HIM 273, HIM 275, HIM 281
- HIM 283
- Audit available.

**Prerequisites:**
- HIM 110
- HIM 120
- Corequisite: HIM 107

**Prerequisites:**
- HIM 121
- HIM 141
- HIM 182
- HIM 270, HIM 273, HIM 275, HIM 281
- Audit available.

**Prerequisites:**
- HIM 121
- HIM 141
- Audit available.

**Prerequisites:**
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- HIM 141
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