

# WORKFORCE DEVELOPMENT AND CONTINUING EDUCATION

## CAREER PATHWAYS DEPARTMENT

971-722-6218  
cp@pcc.edu  
pcc.edu/cp

The Career Pathways Department supports students to complete short-term, stackable credentials that lead to a degree and jobs that offer pathways for advancement. Career Pathways certificates are 12 to 44 credits, can be completed in less than a year, and prepare students for employment in high-growth, high-demand industries while also providing a stepping stone to an associate degree, bachelor degree, and beyond. There are many Career Pathway options to meet the needs of students. Whether students are attending college for the first time, changing career paths, upgrading skills in their field, ESOL, or recent GED or high school graduates, there are pathways to meet their needs.

Career Pathways supports and empowers students to reach their education and career goals through:

- Individualized career and college success coaching
- Free classes and workshops, to promote college success and prepare students for internships and career opportunities
- Connection with internships, job shadows, employer presentations, and job opportunities
- Assistance navigating college resources, the process of becoming a student, and how to pay for college
- Educational advising, to map out students' options for advancing their career and education over time
- Integrated Education and Training (IET) Career Pathways designed for ESOL, GED, or students testing into Math 20, Reading 80/90, and Writing 80/90: IET Pathways offer students a faster path to gain the skills and college certificates they need to quickly enter the workforce and/or complete their degree. IET Pathways allow students to build their academic and/or English communication skills while they are taking their college classes, in a format that is relevant to their lives and career goals.

Additional information can be found at [www.pcc.edu/cp](http://www.pcc.edu/cp).

## CLIMB CENTER FOR ADVANCEMENT

971-722-6888  
climb@pcc.edu  
pcc.edu/climb

CLIMB – Continuous Learning for Individuals, Management and Business – serves the needs of working professionals, individuals, managers, and businesses who want accelerated, specialized, high-quality training.

The CLIMB Center for Advancement delivers the training and development programs backed by the experience and size of Portland Community College. CLIMB is a hub of expertise, talent and training opportunities, using trainers who are industry experts and who bring real world experience to participants.

### Professional Development and Training

971-722-6686  
professional.training@pcc.edu  
pcc.edu/climb/professional-development

Professional Development and Training provides professional quality training and development services. These services help people and organizations reach their peak performance to maximize

profitability and sustainability in the global marketplace. Professional Development and Training is the one source partner for responsive, relevant and results-oriented solutions in leadership, sales, communication, customer service, IT/software and industrial/technical trades in most industries. Programs are tailored to meet clients' needs and delivered at times and locations convenient to the client.

### Institute for Health Professionals

971-722-6653  
climbhealth@pcc.edu  
pcc.edu/climb/health

The Institute for Health Professionals offers timely, relevant and innovative solutions for health care providers. Educational opportunities offered are: professional development/continuing education courses; certification/re-certification; entry level health care training; customized training; and American Heart Association (AHA) training through its AHA designated Community Training Center. Choose from traditional classroom format, customized on-site training or online education (both self-directed and interactive).

### Small Business Development Center (SBDC)

971-722-5080  
sbdc@pcc.edu  
pcc.edu/climb/small-business  
bizcenter.org/pcc

PCC's Small Business Development Center (SBDC) is a hub of entrepreneur and economic development for small businesses throughout the PCC district. Utilizing a business development pathway model which guides the entrepreneur through the stages of business development – pre-start, start-up, pre-growth, growth, maturing, and transition – the SBDC challenges and inspires small business owners to grow healthy businesses; creating jobs, increasing sales and accessing capital. The SBDC combines business education with business advising to create an environment that supports small business owners in achieving their goals. Services include: business concept development programs, business design programs, entrepreneurial skill programs, small business management programs, international trade advising and education, and capital access services.

## COMMUNITY EDUCATION

971-722-6266  
communityed@pcc.edu  
pcc.edu/community

PCC Community Education provides hundreds of non-credit personal enrichment classes that feature local experts as instructors and do not involve grades or exams. Classes are offered in five general areas: *Arts, Home and Garden, Language and Culture, Recreation and Wellness*, and *Work and Life Balance*. Educational travel programs are also offered in addition to the programs listed below.

Most Community Ed classes are designed for adults (age 16 and over) and are typically offered during evenings or on weekends to accommodate busy personal schedules. Classes are offered at PCC campuses and centers, in neighborhood locations throughout the Portland metro area, and online at [pcc.edu/community/online](http://pcc.edu/community/online).

Non-credit classes do not meet the federal requirements for financial aid and most Veteran's benefits, are not equivalent to credits and may not be used toward PCC certificates and degrees.

### Continuing Education and License Renewal

Community Ed provides Continuing Education courses which offer CEU credit used for professional licensure renewal and preparation for taking the next step in one's career. Class formats feature in-person, hands-on learning opportunities from industry experts. Visit [pcc.edu/career](http://pcc.edu/career) for more information.

### Traffic Safety

Community Ed offers ODOT approved Driver Education for teens and adults. Drivers Ed classes are available at many PCC

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campuses and centers and area high schools. Visit [pcc.edu/drive](http://pcc.edu/drive) for more information. ODOT required motorcycle rider safety training courses are also offered in cooperation with Team Oregon. Visit [team-oregon.org](http://team-oregon.org) or call 800-545-9944 for more information.

### **Summer Teen Program**

Additionally, Community Ed offers dedicated summer term classes for teens (age 12-17) through the Summer Teen Program. Visit [pcc.edu/community/teen](http://pcc.edu/community/teen) for more information.

### **Swim with Community Ed**

Community Ed also offers youth, adult, and parent/child swim classes through the Swim with Community Ed program. Classes are based on American Red Cross curriculum and offer a positive learning experience with low student-to-teacher ratios. Visit [pcc.edu/community/swim](http://pcc.edu/community/swim) for more information.

## **OCCUPATIONAL SKILLS TRAINING**

Southeast Campus  
Mt Tabor Hall (MTH), Room 128  
971-722-6127  
971-722-6124 (fax)

[pcc.edu/programs/occupational-skills](http://pcc.edu/programs/occupational-skills)

The Occupational Skills Training program is designed to provide the opportunity for students to receive instruction in a specific occupational area. The programs are individualized and allow flexibility in program design, delivery, and implementation. Individualized plans are developed in consultation with the student, PCC faculty, PCC OST coordinators, work-site supervisors, and agency representative(s), if appropriate.

For more information, please see the Occupational Skills Training section of the catalog.

## **WORKFORCE DEVELOPMENT PROGRAMS**

WorkSource Portland Metro Tualatin  
7995 SW Mohawk  
503-612-4200

WorkSource Portland Metro Beaverton  
241 SW Edgeway Drive  
Beaverton, OR 97006  
971-722-2700

WorkSource Portland Metro Central  
30 N Webster Street, Suite E  
503-280-6046

[pcc.edu/workforce-development/](http://pcc.edu/workforce-development/)

Workforce Development Programs provide a comprehensive menu of workforce services to job seekers and businesses. The Centers provide a range of educational, training, employment and business services through a collaboration of partners, including Worksystems Inc., the Oregon Employment Department and the Department of Human Services. The Workforce development programs offered through the Centers (and at a variety of other locations) include:

- Vocational Training
- GED tutoring
- Short or Long-term Industry certifications
- Assistance with Adult Basic Education to AAS Degree completion
- Work Experience
- Registered Apprenticeships
- Paid On-The-Job Training
- Workplace English for non-native speakers
- Interpersonal and Life Skills
- Job readiness, coaching and navigation

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- Resume, Interview and Career Exploration workshops
- Weekly job fairs, including 'Employment Marketplace' Networking groups and Meet-ups, including Hi-Tech Networking Group
- Community neighborhood resources, local job search assistance and outreach partnerships

Through these programs the Centers offer:

Services to job seekers including: career centers with computers, printers and fax machines for job searches; job listings; job search workshops; career counseling; assessment and testing; English as a Second Language classes and career technical training.

Services to businesses including: new employee recruitment; job applicant screening and referral; skill testing; customized pre-employment training, rapid response and out placement services.

For additional information, please contact the following:

Multnomah County: 971-722-2000  
Washington County: 971-722-2700