

# ASSOCIATE OF SCIENCE OREGON TRANSFER- BUSINESS DEGREE (ASOT- BUS)

The Associate of Science Oregon Transfer-Business (ASOT-BUS) degree is designed for students planning to transfer credits to an Oregon public university and seek entry into that institution's Business program. Students completing the ASOT-BUS will have met the lower-division General Education requirements of an Oregon public university's baccalaureate degree program. Students transferring will have junior status for registration purposes.

Admission to the Business School of an Oregon public university is not guaranteed upon completion of the ASOT-BUS degree. Some institutions have specific requirements for admission to their Business program. Examples include: a higher minimum GPA requirement, a requirement that specific courses within the ASOT-BUS be taken for a letter grade (meaning that courses taken P/NP will not be accepted), or additional coursework. It is strongly recommended that students contact the specific Oregon public university's Business program early in the first term of their ASOT-BUS course work to be advised of admission requirements.

The ASOT-BUS is awarded to students who meet the following:

1. Associate Degree Comprehensive Requirements
2. Associate of Science Oregon Transfer-Business Requirements

All courses must be passed with a grade of "P" or "C" or better. Students must have a minimum cumulative GPA of 2.0 at the time the ASOT-BUS is awarded.

A. Foundational Requirements: Courses must be a minimum of three credits.

- Writing:\* Writing: WR 121Z and either WR 122Z or WR 227Z. A student must have at least eight credits of writing; student may need to complete WR 121Z, WR 122Z, and WR 227Z to meet the eight credit requirement.
- Oral Communication: COMM 111Z or COMM 112 or COMM 218Z or SP 113
- Math:\* A minimum of three MTH courses for which Intermediate Algebra is a prerequisite. One course must be Statistics.
- Computer Applications: Students must demonstrate proficiency in word processing, spreadsheet, database, and presentation software by the successful completion of CIS 120 and BA 169Z.

*\* PCC's basic Competency Requirements for Writing and Math will be met by successfully completing these courses. The Information Literacy requirement is satisfied by successful completion of the Writing courses.*

B. Discipline Studies: Students must complete at least 11 Discipline Studies courses from the General Education/ Discipline Studies List. All courses in Discipline Studies must be a minimum of three credits. A course may count toward Foundational Requirements or Discipline Studies but not both.

- Arts and Letters: Complete at least three courses chosen from at least two disciplines in this area
- Social Sciences: Complete at least four courses chosen from at least two disciplines in this area. A minimum of two courses in Microeconomics and Macroeconomics must be included.

- Science/Math/Computer Science: Complete at least four courses in at least two disciplines. At least three of these courses must be laboratory courses in the biological or physical sciences. The fourth course can be one of the three MTH courses from the Foundational Requirements.
- Cultural Literacy: Students must select one course from any of the Discipline Studies that is designated as meeting the statewide criteria for cultural literacy (as indicated on the General Education/Discipline Studies List). This course can be one of the 11 required Discipline Studies courses.

C. Business-specific requirements: Each course must be completed with a "P" or "C" or better. BA 101Z, BA 211Z, BA 213Z, and BA 226Z. BA 226Z may be replaced by any other faculty-approved 200-level BA course.

D. Elective credit requirements: All candidates must complete elective credits to meet the overall requirement of 90 credits for this degree. Elective courses may be any number of credits. Elective credits may include any lower division collegiate course. A maximum of 12 credits of Career and Technical Education courses may be applied to this degree. One-credit Management/Supervisory Development (MSD) workshops may not be applied to this degree. A maximum of three credits of Physical Education (PE) may be applied to this degree.

## UNIVERSITY SPECIFIC PREREQUISITES, RECOMMENDATIONS

Each Oregon public university has different requirements for its Business program; in some cases, meeting the minimum requirements of the ASOT-BUS degree will not fulfill the eligibility requirements for admission to the school's Business program. Examples of eligibility requirements include: a higher minimum GPA for admission than is required for the ASOT-BUS, a requirement that specific courses within the ASOT-BUS degree be taken for a letter grade (courses taken P/NP will not be accepted), or additional coursework beyond that included in the ASOT-BUS. Students are advised to contact their Oregon public university destination's Business program early in the first term of their ASOT-BUS course work to be advised of admission and additional course requirements beyond those stipulated above.

Policy/Standard Name: Associate Degree Requirements-Associate of Science Oregon Transfer-Business (ASOT-BUS)

Policy/Standard Identifier: A113

Authority: Oregon Joint Boards Articulation Commission (JBAC), Community College and Workforce Development  
Units responsible for review and update: Degrees and Certificates Committee, Registrar

Approval: College President

Responsibility: Vice President for Academic Affairs

Date of Final Approval: June 2021

Effective Term: Fall 2021

Prior Versions: Yes