

HEALTH INFORMATION MANAGEMENT

pcc.edu/him

CAREER AND PROGRAM DESCRIPTION

Health Information Management (HIM) professionals create, analyze and manage health care information and data. HIM professionals are part of the healthcare team, rather than direct patient care, HIM is the business side of healthcare. HIM professionals are integral to the healthcare industry, as the work they provide is required wherever health information is collected, organized, and analyzed.

HIM professionals bring unique skills to the healthcare industry such as managing health records, health information, and health information systems. The skills that HIM professionals possess through education and training is planning, collecting and analyzing data and summarizing into useful information. This includes the complexities of medical coding, documentation, and billing.

HIM Professional assists all members of the healthcare team, including providers, to understand the regulations mandating proper documentation, retention, storage and disclosure of health information. HIM professionals understand data flow and reporting requirements within the context of dynamic rules, regulations and guidelines. HIM professionals are trained in the Privacy and Security regulations (including HIPAA) and are the frontline in protecting the privacy and security of patient health information.

HIM professionals work in every type of healthcare organization: Hospitals, clinics, nursing homes, home health agencies, surgical centers, multi-level healthcare organizations, etc. Also, they are in high demand in other healthcare related entities such as insurance companies, research/policy/governmental agencies, law firms, and accounting firms.

The PCC HIM program is the oldest in the state of Oregon, graduating the first class in 1971. Many PCC alumni are working throughout the country. This Associate Degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM). Additionally, PCC was selected by CAHIIM to be a Demonstration Program - as CAHIIM and all CAHIIM HIM Programs are moving toward Competency Based Education. We are very excited to be part of this endeavor. All PCC HIM Graduates are eligible to take the national certification examination Registered Health Information Technician (RHIT) given through the American Health Information Management Association (AHIMA).

This limited entry program begins fall term only and requires an application process. Students must receive a Pass grade or C or better in all program required courses. The program is designed to correlate classroom and lab experience with practical experience in health care facilities. The lecture and lab portion of the program is offered entirely through distance learning.

DEGREES AND CERTIFICATES OFFERED

ASSOCIATE OF APPLIED SCIENCE DEGREE

Health Information Management

Academic Prerequisites

- Completion of WR 121Z / WR 121.
- Completion of MTH 58, or MTH 65
- Completion of MP 111 or successful completion of a challenge exam offered on campus.
- Completion of CIS 120 and (CIS 121, or BA 131, or BA 205) or similar course.

- This is a limited entry program. Complete the program application and submit unofficial transcripts from any college attended other than PCC.

Academic Requirements

- All HIM-prefix courses, BI 121, BI 122, BI 231, BI 232, and BI 233 must be completed with a "C" or "P" or better.

Non-Academic Prerequisites

- Students are encouraged to meet with the Cascade Allied Health Admissions Coordinator.

Non-Academic Requirements

- Once admitted, students are strongly encouraged to complete program advising with a Health Information Management program advisor.
- After admission to the program, but before beginning practicum, students may be required to complete some or all of the following: criminal background check, proof of immunizations, and a ten-panel drug screening. There will be a cost to the student associated with completing this requirement.
- Students must be able to provide their own transportation to clinical facilities.

HEALTH INFORMATION MANAGEMENT AAS DEGREE

Minimum 94 credits. Students must also meet Associate Degree Comprehensive Requirements and Associate of Applied Science Requirements. Students must complete a total of four courses of General Education. Some courses specified within the program may be used as General Education. In addition to required courses in the program of study, students must satisfy MTH 58/65 competency. Students should consult with program advisors for course planning.

Course of Study

The coursework listed below is required. The following is an example of a term-by-term breakdown.

First Term		Credits
CIS 121 or BA 131 or BA 205	Information Systems and Programming * or Introduction to Business Technology or Business Communication Using Technology	4
HIM 121	Legal and Ethical Aspects of Healthcare	3
HIM 128 or BI 121 or BI 231 and BI 232	Anatomy & Physiology for Health Information Management 1 or Introduction to Human Anatomy & Physiology I or Human Anatomy & Physiology I and Human Anatomy & Physiology II	4
HIM 141	Health Record Content in Non-Acute Care Settings	3
HIM 182	Healthcare Delivery Systems	3
Second Term		
HIM 110	Health Record Content in Acute Care Settings	3
HIM 120	Health Record Content in Acute Care Settings Lab	2
HIM 129 or BI 122 or BI 233	Anatomy & Physiology for Health Information Management 2 or Introduction to Human Anatomy & Physiology II or Human Anatomy & Physiology III	4
HIM 282	Healthcare Statistics	3
General Education: 1 Course		

Third Term

HIM 131	Medical Science	5
HIM 136	Medications	3
HIM 271	Quality Improvement in Healthcare	2
HIM 273	ICD Diagnosis Coding	4

General Education: 1 Course

Fourth Term

CIS 125D or BA 169Z	Database Application Development I Data Analysis Using Microsoft Excel ^Z	4
HIM 260	HIM Professional Practice Lab 1	3
HIM 283	Health Information Systems	4
HIM 270	ICD Procedure Coding	4

General Education: 1 Course

Fifth Term

HIM 261	HIM Professional Practice Lab 2	3
HIM 281	Data Management and Analysis	3
HIM 285	Healthcare Financing and Compliance	3
HIM 275	CPT Coding	3

Sixth Term

HIM 262	HIM Professional Practice Lab 3	3
HIM 272	Health Information Management	3
HIM 290	HIM Teams and Training	3
HIM 293	Health Information Directed Practice	2
SOC 213 or ES 101	Diversity in the United States [*] or Introduction to Ethnic Studies	4

Total Credits 94^{*} Could be used as General Education.^Z This course is part of Oregon Common Course Numbering. BA 216A and BA 169Z are equivalent.